

Govt. of National Capital Territory of Delhi

AHILYA BAI COLLEGE OF NURSING

LOK NAYAK HOSPITAL, JAWAHAR LAL NEHRU MARG, NEW DELHI-110002

(UNIVERSITY OF DELHI)



BULLETIN
OF
INFORMATION
B.Sc. (Hons.) Nursing
2019-20

Application Fee - Rs. 1000/-

INTRODUCTION

Ahilya Bai College of Nursing, Lok Nayak Hospital, Jawahar Lal Nehru Marg, New Delhi was established in July, 1993. B. Sc. (Hons.) Nursing Course of University of Delhi offered by the college extends over a period of four academic years, 8 semesters including Internship.

Lok Nayak hospital (formerly known as Irwin Hospital), Gobind Ballabh Pant post Graduate Institute of Medical Education and Research (GIPMER) and Guru Nanak Eye Centre with 1847, 735 & 212 beds respectively are the associated hospitals for imparting practical training to the students.

The purpose of the course is to assist the students to become a professional Nurse who is committed to the promotion of health, prevention of disease, care and rehabilitation of the clients. Nursing is concerned with individual, patient, family and community. The college provides opportunities for the student to integrate and utilize knowledge, understanding and skills from the various bio-psycho-social fields of learning necessary in the practice of nursing. The curriculum has been planned to provide breadth of knowledge to enable the programme to function effectively in varied nursing situations where the nurse will work as a member of health team for group of patients, families and community at various levels in urban as well as in rural areas.

Subjects of the course include: Anatomy, Physiology, Microbiology, Nursing foundation, Nutrition & Biochemistry, Psychology, Preventive Medicine & Epidemiology, Medical-Surgical Nursing, Educational Technology, Computers & Communication Skill, Obstetrical Nursing, Child health Nursing, Psychiatry & Mental Health Nursing, Community Health Nursing, Sociology, Research & Statistics, Management of Nursing Services & Education and Research Project. Students have Practical experience both in hospital and community settings. University examinations are held at the end of each semester. However, internal assessment is done continuously throughout the academic session by conducting term tests, seminars, assignments, projects, log book, patient assignments other reports etc.

IMPORTANT DATES

Date of Advertisement	2 nd June 2019 (Sunday)
Online availability of Forms	From 4 th June (Tuesday) 2019 Onwards
Closing Date	20 th June 2019 (Thursday)
Last date for uploading of 12 th result	20 th June 2019 (Thursday)
Date of Entrance test	30 th June 2019 (Sunday) from 2.30 PM to 05.00 PM
Result of Entrance	8 st July 2019 (Monday)

COUNSELLING SCHEDULE

REPORTING TIME -

Morning counseling - 9.30 AM

Evening counseling -01.30PM

1st Counseling (Open merit)	12 th July 2019 (Friday) 10 AM onwards.
1st Counseling (OBC,SC,ST,PWD,CW)	12 th July 2019 (Friday) 02PM onwards.
2nd Counseling (Open merit)	17 th July 2019 (Wednesday) 10 am onwards
2nd Counseling (OBC,SC,ST, PWD, CW)	17 th July 2019 (Wednesday) 02 PM onwards
Round Up Counseling (All categories)	10 th August 2019 (Saturday)

ELIGIBILITY CONDITIONS/REQUIREMENTS FOR ADMISSION TO B. Sc. (Hons.)

NURSING COURSE FOR THE YEAR 2019-2020

1. MINIMUM CONDITIONS OF ELIGIBILITY FOR REGISTRATION:

- i. **Age:-** The Candidate should have completed the age of 17 years on or before 31st December 2019. The candidates completing the age of 17 years on 1st January 2020 or later will not be eligible. The upper age limit is 30 years as on 31/12/2019 further provided that this upper age limit is relaxed by a period of five years for the candidates belonging to SC/ST.
- ii. **Qualifying Examination:** - A candidate seeking admission to First year B. Sc. (Hons.) Nursing Course must have passed Senior

School Certificate Examination conducted by CBSE/Council of the Indian School Certificate Examination (12years course) from a recognized school or an examination recognized as equivalent to, with 50% or more marks in the aggregate of 4 subjects including English (Core/Elective), Physics, Chemistry and Biology provided the student has passed in each subject separately.

- iii. **Only women candidates are eligible for the course.**
- iv. The criterion for deciding the region of the candidate for B. Sc. (Hons.) Nursing course 2019, (who have passed/appeared in the Senior School Certificate Examination or an examination recognized as equivalent to, through Patrachar/Correspondence/Open School) will be the location of the school. The candidate must have got herself registered with any school for the purpose.

2. BASIS OF SELECTION:

The Selection of the candidates for admission to B. Sc. (Hons.) Nursing Course will be made on basis of the merit in the Entrance test. All candidates irrespective of their category have to appear for the Entrance test.

3. ENTRANCE TEST:

Entrance Test will be held on 30th June 2019 (Sunday) in New Delhi as per the venue indicated in the Admission ticket. The Entrance Test will be of two hours thirty minutes (2½ hours) duration and shall contain objective type (Multiple Choice) items. The test will be based on Senior School Certificate (10+2) curriculum of Physics, Chemistry, Biology and shall also include some items on English Comprehension & vocabulary and General Health.

4. MEDICAL FITNESS:

A candidate must be medically fit for the course.

NO ADMISSION TICKET WILL BE UPLOADED FOR APPLICANTS IF FOUND INELIGIBLE OR IF APPLICATION FORM IS INCOMPLETE.

5. TOTAL NUMBER OF SEATS: 40 (Forty)

The total seats earmarked for the B.Sc. (Hons.) Nursing Course shall be allocated region-wise as follows:

- a. **Delhi Region (85%)** - For students passing from School located in the Union Territory of Delhi. The student must have studied 11th and 12th class from a recognized school with in the national capital territory of Delhi.
- b. **Outside Delhi Region (15%)** - For students passing from schools/Colleges and Institutions situated outside the National Capital Territory of Delhi.

Distribution of seats for the session 2019-20 is as given below:-

Total No. of Seats: - 40
(PWD) Person with Disability: - 3% = 1
CW including Paramilitary: - 5% = 2
Remaining Seats: - = 37
Delhi (85%) :- = 31
Outside Delhi (15%):- = 06

SEAT MATRIX

	General	SC	ST	OBC	TOTAL
Delhi	16	5	2	8	31
Outside Delhi	3	1	-	2	6

Seats may be deleted or added depending upon the status of approval from university/Indian Nursing council/ dept. of H&FW Govt. of Delhi.

6. RESERVED CATEGORY:

A. Provision for scheduled caste/scheduled tribe/OBC

- a) 22.5% of the total number of seats (15% for Scheduled caste and 7.5% seats for Scheduled tribe Category) are reserved for scheduled caste and scheduled tribe candidates as shown in matrix. Each scheduled caste /scheduled tribe candidate who have passed the qualifying examination will be given 5% or further relaxation to the extent required in order to be registered for the B.Sc (Hons.)Nursing Course.

- b) Provided that if any seats reserved for candidates belonging to SC/ST categories remain unfilled due to non availability of eligible candidates under that category the same will be filled in the following manner:-
- i. *Such unfilled seats will be offered to the eligible candidates of the other category. i.e. the seats of SC category to ST category candidate and vice versa as the case may be.*
 - ii. *If the seats remain unfilled even after applying b (i) above, these unfilled seats reserved for SC/ST category if any, will be kept vacant.*
- c) 27% seats are reserved for candidates belonging to OBC category. However, the OBC status is to be determined on the basis of the **central list of OBC(s) notified by the ministry of social justice and Empowerment on the recommendation of the National Commission for backward classes available at their website (<http://ncbc.nic.in/backward classes/intex.html>).**
- d) The OBC candidate should not belong to creamy layer. Non creamy layer certificate of the financial year 2018-2019 issued by one of the competent authorities as mentioned above shall be submitted at the time of admission.
- e) Provided that if any of the seats reserved for the candidates belonging to OBC category remain unfilled due to non-availability of eligible candidates the same would be filled up from open merit list.
- f) The SC/ST/OBC candidate should attach a certificate to the effect that she belongs to SC/ST/OBC category from any one of the competent authority as listed below without which concession of reservation of seats for SC/ST/OBC will not be given:-
- (i) District Magistrate/Additional District Magistrate/Deputy Commissioner/Deputy Collector/First Class Stipendiary Magistrate/City magistrate (Note below the rank of First Class Stipendiary Magistrate)/Sub-Divisional Magistrate/Taluka magistrate/executive Magistrate/Extra Assistant Commissioner.
 - (ii) Chief Presidency magistrate/Additional Chief Presidency magistrate/Presidency Magistrate.
 - (iii) Revenue Officer not below the rank of Tehsildar.
 - (iv) Sub-Divisional Officer of the area where the candidate and/or her family normally resides.
 - (v) Administrator/Secretary to Administration Development Officer (Lakshadweep and Minicoy Island).

B. Provision for children/widows of armed personnel including Para military personnel killed or disabled during hostilities or who died on duty(CW).

- a) The children/widows of the Officers and Men of the Armed forces including Para Military Personnel killed or disabled during hostilities as also who died on duty will be given concession of 5% marks in the minimum eligibility conditions as per rules of the University. 5% seats are reserved for the candidates belonging to armed forces personal category and paramilitary personnel (CW) in order of preference given below:

Priority I : Widows/wards of Defense Personnel killed in action.

Priority II : Wards of serving personnel and ex-servicemen disabled in action.

Priority III : Widows/wards of Defense Personnel who died in with death
Attributable to Military Service.

Priority IV: Wards of Defense Personnel disabled in peace time with
disability Attributable to Military Service.

Priority V : Wards of Ex-servicemen personnel and serving personnel including
personnel of police forces who are in Receipt of Gallantry Awards.

- b) In order to become eligible for the above concession, the widows/children of officers and Men of the Armed Forces including Para Military personnel will be required to produce an Entitlement Certificate from any of the following authorities:

- i. Secretary, Kendriya Sainik Board, Delhi
- ii. Secretary, Rajya Zila Sainik Board
- iii. Officer-in-charge Record Office
- iv. 1st class Stipendiary magistrate.
- v. Ministry of home affairs (for police personnel in receipt of gallantry award)

- c) **In case eligible candidates from the categories mentioned above are not available, the vacancies will be treated as unreserved.**

C. Provision for persons with disability (PWD):

There is a provision of three percent seats for persons with disability (PWD). The candidate has to satisfy/fulfill the norms stipulated by the University of Delhi (For locomotor as per Indian Nursing Council (INC). However, candidates may kindly note that in case of selection under Persons with Disabilities (PWD) category, they will be required to produce Disability Certificate from one of the disability assessment boards/authorities before their scheduled date of counseling.

D. Economically weaker section

10 % the total no. of seats are reserved for the Economically Weaker section (EWS) as per the guidelines of Govt. of India (Subject to permission from competent authority)

7. GENERAL INSTRUCTIONS FOR FILLING UP OF THE ONLINE APPLICATION FORM

Read the instructions carefully before filling up the Application form. Complete all the items. Incomplete forms are liable to be rejected. The instructions are given item-wise as per the order in the application form.

- i. Enter the name and date of birth as given in the matriculation certificate.
- ii. Indicate the nationality. Please note that the admission to the seats indicated is open to Indian Nationals only.
- iii. For admission to a seat reserved for Scheduled Caste/Scheduled Tribe/O.B.C./PWD/Military/Para military forces state the category and caste.
- iv. Mention the complete address with pin code number in the space provided.
- v. **Indicate the region to which you belong. As already stated, the criterion for deciding the eligibility of an applicant to seat reserved for a region, is based on the location of School/College from which she studied 11th and 12th and passed/appeared the Senior School certificate (10+2) Examination.**
- vi. Enter the educational qualification on the basis of which you are seeking admission.

- vii. Calculate the percentage of marks for S.S.C. (10+2) Examination obtained in Physics, Chemistry, Biology, and English as indicated by the Board/University rounded up to two decimal places.
- viii. Enter the name of the School/College with complete postal address from where you have passed/appeared in the S.S.C. (10+2) Examination.
- ix. Fee for filling up of online application form is Rs.1000/- only for General category and OBC category, Rs.500/- only for SC/ST/PWD/Mili./Para Mili. through payment gateway at www.abconduadmission.in .The fee paid while filling up admission form is not refundable.

8. OTHER INSTRUCTIONS

- a. Admission ticket can be downloaded from website from 23rd June 2019 (Sunday) Onwards.**
- b.** The result of entrance examination along with merit list and category wise merit list will be available on admission website (www.abconduadmission.in) from first week of July 2019. The candidates are requested to visit the admission website (www.abconduadmission.in) regularly for updated information.
- c. NO INDIVIDUAL COMMUNICATION/OFFICE CORRESPONDENCE OR TELEPHONIC INFORMATION IN THIS REGARD WILL BE PROVIDED BY THIS COLLEGE TO THE CANDIDATES.**
- d. Bring original and an attested true copy of following academic and other certificates at the time of counseling:**
 - i. Printout of the application form filled online (hard copy) and admit card.
 - ii. Secondary School Leaving Certificate (S.S.L.C), Matriculation certificate indicating Date of Birth or Birth Certificate, if not entered in the S.S.L.C.
 - iii. S.S.C(10+2)/Equivalent Examination, (Provisional Certificate if original certificate is not received so far)
 - iv. S.S.C. (10+2)/Equivalent Examination Mark Sheet.
 - v. A Certificate indicating passing of Hindi (up to 8th Class)
 - vi. Character Certificate from the Principal of School/College last attended.
 - vii. Scheduled Caste/Scheduled Tribe/O.B.C./PWD/Military/Para military/EWS Certificate from a competent authority, if applicable.
 - viii. Fee as given in prospectus.
 - ix. Ten recent passport size colored photographs

- e. Full form of Abbreviation used are as under:
- (i) P.C.B.E: - Physics, Chemistry, Biology and English.
 - (ii) PWD Person with disability.
 - (iii) CW: Para Military Personal, Children/ widows of the officers and men of the armed forces.
- f. Candidates must have passed in all the required subjects, separately (in Theory & Practical) required for admission to B.Sc. (Hons.) Nursing Course
- g. Candidate who has appeared in the Annual Examination of the year 2019 and placed under compartment will not be eligible.
- h. Candidate who has appeared at the Annual Examination of the year 2019 and is reappearing for improvement will also be considered eligible as per the instructions/ guidelines issued.
- i. **In case the information furnished or certificates etc. submitted are found to be false, or the candidate is found to have withheld or concealed any information in her application form, she shall be removed from the college rolls and fee deposited by her shall be forfeited.**
- j. All admissions are provisional, subject to the verification of original documents and medical examination conducted by College/Hospital authorities respectively.
- k. The acceptance in writing and fee should be given in time according to dates mentioned in the admission calendar. If the candidate does not take admission by the date and time mentioned in the admission calendar, the seat will be offered to the next eligible candidate on the list.
- l. Every student admitted to the college shall be required to sign a declaration that on admission she submits herself to the disciplinary jurisdiction of the Vice-Chancellor and other authorities of the University and College, who may be vested with the authority, the ordinances and rules that have been framed there under by the University/College. Failure by parents/guardians/students to acquaint themselves with the rules of the College and of the University of Delhi will not be entertained as a defense for breach of rules.

9. DIRECTIONS TO CANDIDATES FOR ENTRANCE TEST

- a. Follow the instruction for filling up the OMR Answer Sheet as given in the Question Booklet given during the Entrance test.

- b. The Examination Hall/Room shall be opened at least thirty minutes before the time specified for the distribution of question booklet and all candidates must be in the Hall by the time specified. No candidate will be allowed to enter the Examination Hall after the commencement of examination.
- c. Each candidate must show on demand her Admission Ticket bearing her Roll Number for admission to the Examination Hall.
- d. A seat with a Roll number will be allotted to each candidate. Candidate must find out and occupy their allotted seats.
- e. Candidates should not leave the Examination Hall/Room without handing over their OMR Answer-Sheet and the Question booklet to the invigilator on duty.
- f. No candidate is allowed to leave the examination hall before the time.
- g. Each candidate will write on the outside of the answer-sheet her Roll No. before beginning the answers. After the allotted time, the answer sheet must be surrendered even though the candidate may not have answered any parts of the question booklet.
- h. All candidates are required to bring their own ball pens (black or blue), foot ruler, erasers etc.
- i. Answers should be encircled in the answer sheet supplied to the candidate. No candidate shall tear a leaf or a part of it from an answer sheet or from a continuation sheet.
- j. Candidates are forbidden to write answers (or anything else) on the question booklet or on the foot ruler or carry with them any paper from the examination hall.
- k. Candidates are forbidden to write their name or any distinctive mark leading to disclosure of their identity in any part of their answer-sheet.
- l. Candidates will be required to sign their names when directed to do so.
- m. Smoking in the Examination Hall/Room during examination hours is strictly prohibited.
- n. No Tea, Coffee, Cold Drinks or Snacks are allowed to be taken into Examination Hall/Room during examination hours.
- o. No Cell Phones are allowed inside the Examination Hall.
- p. A candidate found guilty of the use of dishonest or unfair means or disorderly conducting the examination may be disqualified and be debarred from appearing at any future examination of the College.

NOTE: ANY AMBIGUITY/FALSE INFORMATION/CONCEALMENT OF INFORMATION DETECTED IN THE REQUISITE CERTIFICATES WILL RESULT IN THE CANCELLATION OF THE CANDIDATURE OF THE CANDIDATE AT ANY STAGE OF SELECTION AND/OR DURING THE COURSE OF STUDY.

10. In order to promote transparency, streamline proactive information dissemination and facilitate the candidates with an opportunity to-bring out any inconsistency/error in the conduct of OMR based examinations, the university has laid down the following-guidelines.

A. Disclosure of Answer key of MCQ for Entrance Test and any other issues.

- a. The college will upload the answer key of Entrance Test conducted for admission to B.Sc. (Hons) Nursing course after 24 hours from the conclusion of the Entrance Test on the admission website of the college, www.abconduadmission.in
- b. The candidate is required to visit the website to check the answer key vis-à-vis the question booklet used by her. In case of any discrepancy/inconsistency/error vis-à-vis the question booklet and the answer key, the candidate concerned can register a complaint within 48 hours from the time of uploading of the answer key.
- c. Concerned departments will announce an e-mail id and a designated official to whom such complaints are required to be addressed as per timeline stipulated above.
- d. The department concerned shall convene a meeting of their respective boards immediately thereafter with the following mandate:
 - i. Check the veracity of complaints registered.
 - ii. In case the complaints have substance, necessary corrective measures would be taken.
 - iii. Corrections, so carried out, would be put on the same website link where the original answer key was uploaded for convenience for all concerned.

B. Disclosure of Evaluated OMR sheet

- A. The request for obtaining a copy of the OMR by the candidate concerned must be made within 7 calendar days from the date of declaration of the

result to the university in the prescribed format along with a fee of Rs. 500/- per OMR response sheet.

- B.** The candidate is required to get the application form verified by the principal/HOD of the concerned college/department of the university.
- C.** The candidate is required to attach, a self-attested copy of his/her admit card/admission ticket for the Entrance Test under reference at the time of submission of her application form.
- D.** Payment is to be made in the form of a demand draft drawn in favor of "The Registrar, University of Delhi" Payable at Delhi on all working days.
- E.** No application for obtaining a copy of the OMR shall be accepted after the stipulated time.
- F.** Entries made by the candidate in the application form should be strictly as per the particulars available with the candidate.
- G.** Erroneous/incomplete application form shall be rejected forthwith. No further correspondence would be entertained in this regard for correction of entries/refund of fees.
- H.** The application to obtain OMR should be made by the candidate in his/her own handwriting under his/her own signature. No authorization on behalf of the candidate would be entertained under any circumstances.
- I.** The OMR will be supplied by the university after eclipsing all information relating to the identity of the examiner/evaluator/any other official associated with the concerned examination process.
- J.** The student is required to collect her OMR from the University from 16th to 30th day from the date of submission of the application to this effect. The university shall have no obligation to retain the OMR or a copy thereof beyond this time schedule under any circumstances.
- K.** On obtaining of copy of the OMR as per the procedure prescribed by the University, if a candidate finds any error in totaling of marks or finds any unevaluated answer, the student should communicate it to the concerned department within a period of 7 days from the date of collection of the copy of the OMR. The department will endeavor to address the issue within 10 days from the receipt of such complaint.
- L.** No representation other than relating to error of totaling of marks or unmarked/unevaluated answer shall be entertained by the university. No third party request for a copy of the OMR would be entertained by the University under any circumstances.
- M.** Fee once deposited will not be refunded under any circumstances.

11. COUNSELING PROCEDURE:-

- a) The candidates would be called in the counseling hall in a batch of 5 for counseling, as per their merit, to allot a seat in the course.
- b) The counseling of a particular day shall close as soon as all the candidates called for counseling have been counseled.
- c) The candidate should bring all the original certificates and their attested photocopy, copy of online filled application form, admit card and ten colored passport size photographs (as mentioned in the point 8.d(ix) of other instructions) along with fee given in the bulletin of information. Failing to provide the requisite documents and fee, admission will be cancelled and the seat will be offered to next eligible candidate.
- d) The candidates who have been provisionally admitted in B.Sc. (H) Nursing Programme shall appear before a Medical Board on the dates given by the concerned College/Institution for medical examinations. The candidate shall not be allowed to join the course if she is found medically unfit for the course.
- e) **Wait listed candidates:** The candidates, who were present for counseling and were not offered any seat due to allotment of all seats before their turn of counseling, shall be waitlisted. **The candidates who were absent on the specified date of counseling shall not be wait listed.**
- f) The candidate will be issued admission letter by hand after counseling.
- g) The candidates must report to the college on the date mentioned in their admission letter for completing the requirements for admission, failing which his/ her admission is liable to be cancelled.

It is the sole responsibility of the candidate to see the merit list uploaded on the website (www.abconduadmission.in) and the schedule given above from first week of July 2019.

12. ATTENDANCE REQUIREMENTS FOR B.Sc (HONS) NURSING COURSE:

A student needs to have 80% attendance in theory and 80 % in practical to be eligible to appear in examination. However, 100% attendance in the clinical field must be completed before the award of degree as per Indian Nursing Council guidelines and norms of University of Delhi.

13. OTHER INFORMATION:

- a. All the students are required to stay in the College Hostel. Joining the Mess in the Hostel is compulsory.
- b. The students are expected to follow the rules of the College, Hostel and Mess and failure to do so will lead to disciplinary action.
- c. Hostel accommodation will be available from the beginning of the session.
- d. Students are advised not to keep heavy cash, Gold / Silver Jewelry and costly items in their rooms.
- e. Students are required to buy text books for their course.
- f. The college provides transport facilities for the students' fieldwork. ***Whenever this is not feasible, the students will have to use Public Transport at their own expenses.***
- g. Candidates selected for admission to B.Sc (Hons.) Nursing Course is required to make arrangement for purchasing the prescribed uniform for clinical/field experience.
- h. The College has its health service and infirmary available but serious illness is referred to Delhi Government Hospitals.
- i. Each student has to meet the expense towards replacement of any part of the tube light/bulb of her hostel room, if it goes out of order.
- j. Vacations will be given as per Delhi University norms.
- k. During fourth year (internship year), B.Sc. (Hons.) Nursing students will receive an amount of Rs. 500/- per month as internship allowance from the government (From 21st July 2022 to 31st May 2023).

14. FEES AND OTHER CHARGES: FEES TO BE PAID AT THE TIME OF ADMISSION:

S. No.	Charges	Amount (in Rs.)
1.	Registration Fee	5.00
2.	University Enrolment fee (for fresh admission)	250.00
3.	Delhi University Athletic fee (per annum)	50.00
4.	Delhi University Cultural Council fee (per annum)	10.00
5.	University Development fee (per annum)	600.00
6.	World University Service (per annum)	5.00
7.	Examination Fees (University)	
	Charges for Examination form	10.00
	Theory	Practical
	Ist Semester 1200.00	-
	IInd Semester 800.00	200.00
8.	Mark Sheet (per semester)	100.00
9.	Tuition fee to be paid in two installments July & Jan. (per annum)	250.00
10.	Identity Card	100.00
11.	Refundable deposits (Library & Breakage)	250.00
12.	Health fee (per month)	20.00
13.	Games fee (per month)	10.00
14.	S.N.A. Activities (per annum)	1500
15.	Additional expenses for hostel:	
	(i) Hostel fee (payable in 4 equal installments of Rs. 150/- July, October, January and April)	600.00
	(ii) Water, Fan, Geyser and Electricity fee (payable in 4 installments)	600.00
	(iii) Mess Charges *(per month)	2200.00
	(iv) Dhobi Charges (per month)	200.00
	* Subject to change without notice, if necessary. Refund will be allowed for summer vacation and for a period not less than fifteen days with prior permission of Principal.	

* Subject to change as per notification from Govt. of N.C.T. of Delhi from time to time.

Note:-

- Mess charges are to be paid in advance by the 5th of every month irrespective of the fact whether the student is a scholarship holder or a private candidate. There is a late fee fine for all dues paid after 5th day of every month at the rate of Rs. 10/- per day. In case the last day for paying fees of any month happens to be a holiday or Sunday the fees should be paid the following day.

- The defaulter in payment of the fee of (any kind) on or before due date more than 4 weeks period, her or his name shall be deemed to be struck from the roll of the student of the college.

15. MAINTENANCE OF DISCIPLINE AMONG STUDENTS OF THE UNIVERSITY

Ordinance XV-B:

- (i)** All power relating to discipline and disciplinary action are vested in the Vice-Chancellor.
- (ii)** The Vice-Chancellor may delegate all or such powers as he/she deems proper to the proctor and to such other persons as he/she may specify in this behalf.
- (iii)** Without prejudice to the generality of power to enforce discipline under the ordinance, the following shall amount to act of gross indiscipline:
 - (a)** Physical assault or threat to use physical force, against any member of the teaching and non-teaching staff of any Institution/Department and against any student within the University of Delhi.
 - (b)** Carrying of 'use of' or threat of use any weapons.
 - (c)** Any violation of the provision of the civil Rights Protection Act 1976.
 - (d)** Violation of the status, dignity and honor of the students belonging to the scheduled caste/Scheduled Tribe.
 - (e)** Any practice-whether verbal or otherwise-derogatory of women.
 - (f)** Any attempt at bribing or corruption in any manner.
 - (g)** Willful destruction of institution property.
 - (h)** Creating ill will or intolerance on religious or communal grounds.
 - (i)** Causing disruption in any manner of the academic functioning of the University system.
 - (j)** Ragging as per ordinance XV-C.
- (iv)** Without prejudice to the generality of his/her powers relating to the maintenance of discipline and taking such action in the interest of maintaining discipline as may seem to him/her appropriate, the Vice-Chancellor, may exercise his/her power aforesaid order or direct:-
- (v)** That any student or students be expelled; or
 - a. Any student or students be, for a stated period, restricted; or
 - b. Be not, for a stated period, admitted to course of study in a college, department or institution of the University; or
 - c. Be fined with a sum of rupees that may be specified; or
 - d. Be debarred from taking a University or college or Departmental Examination or Examinations for one or more year; or;

- e. That the result of the student or students concerned in the Examination or Examinations in which he/she or they have appeared be cancelled.
- (vi)** The Principal, of the college, Heads of the halls, Deans of Faculties, heads of Teaching Departments in the University, the Principal School of Correspondent courses and Continuing Education and Librarian shall have the authority to exercise all such disciplinary powers over students in their respective College, Institution, Faculties and Teaching Departments in the University as may be necessary for the proper conduct of the Institution, Halls and teaching in the concerned Departments. They may exercise their authority through, or delegate authority to, such of the teachers in their college, institutions or Departments as they may specify for the purposes.
- (vii)** Without prejudice to the powers of the Vice-Chancellor and the Proctor as aforesaid, detailed rules of discipline and proper conduct shall be framed. These rules may be supplemented, where necessary, by the principals of College, heads of halls, Deans of Faculties and Heads of Teaching Departments in the University. Each student shall be expected to provide himself/herself with a copy of these rules.
- (viii)** At the time of admission, every student shall be required to sign a declaration that on admission he/she submits himself/herself to the disciplinary jurisdiction of the Vice-Chancellor and the several authorities of the University who may be vested with the authority to exercise discipline under the Acts, the statutes, the ordinances and the Rules that have been framed there by the University.

Ordinance XV-C

16. PROHIBITION AND PUNISHMENT FOR RAGGING

- (i)** Ragging in any form strictly prohibited, within the premises of college/Department of Institution and any part of Delhi University system as well as on public transport.
- (ii)** Any individual or collective act or practice of ragging constitutes gross indiscipline and shall be dealt with under this ordinance.
- (iii)** Ragging for the purposes of this ordinance, ordinarily means any act, conduct or practice by which dominant power or status of senior students is brought to bear on students freshly enrolled or students who are in any way considered junior or inferior by other students and includes individual or collective acts or practices which:
- (a)** Involve physical assault or threat or use of Physical force.
 - (b)** Violate the status, dignity and honor of woman students.
 - (c)** Violate the status, dignity and honor of students belonging to the Scheduled Castes and Scheduled Tribes.

- (d)** Expose students to ridicule on contempt and affect their self-esteem.
- (e)** Entail verbal abuse and aggression, indecent gestures and obscene behavior.
- (iv)** The Principal of a College, the Head of the Department of an Institution, the Authorities of College, of University Hostel or Halls or residence shall take immediate action on any information of the occurrence of ragging.
- (v)** Notwithstanding anything in clause (4) above, the Proctor may also Suo-moto, enquiry into any incident of ragging and makes a report to the Vice-Chancellor of the identity of those who have engaged in ragging and the nature of incident.
- (vi)** The Proctor may also submit an initial report establishing the identity of the perpetrators of ragging and nature of the ragging incident.
- (vii)** If the Principal of the college or Head of the Department or Institution or the Proctor is satisfied that for some reason, to be recorded in writing it is not reasonable practical to hold such an enquiry, he/she may so advice the Vice-Chancellor accordingly.
- (viii)** When the Vice-Chancellor is satisfied that it is not expedient to hold such an enquiry his/her decision shall be final.
- (ix)** On the receipt of a report under clause (5) or (6) or a determination by a relevant authority under clause (7) disclosing occurrence of ragging incidence described in clause 3(a),(b)and 9(c), that the vice chancellor shall direct order rustication of a student or students for a specified number of years.
- (x)** The vice chancellor may in other cases of ragging order or direct that any student or students be expelled or be not for a stated period admitted to a course of study and result of the student or students concerned in the examination or examinations in which they appeared be cancelled.
- (xi)** In case where students who have obtained degree or diploma of Delhi University are found guilty under this ordinance, appropriate action will be taken understates 15 or withdrawal of degree or diploma conferred by the university.
- (xii)** For the purpose of this ordinance abutment to ragging will amount to ragging.
- (xiii)** All institutions within Delhi University system shall be obligated to carry out instructions/directions issued under this ordinance, and to give aid and assistance to the vice chancellor or achieve the effective implementation of the ordinance.

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